

## Custom Invite Samples (Via Vidigami)

*Note: Be sure to update the sender name and sender email address on the system. You can use one of the messages below for the body of the message, and adapt messaging as you see fit.*

**You do not need to address the recipient at the top.** This is a system email that will be automatically directed to them and customized to their names.

Focus	Addressed to:	Messaging:
Generic invite with no intro email prior to this	All Users	<p>Welcome to [Enter School Name]'s very own, private media portal. We are excited to roll out a new secure place where you can view, upload, like and search for photos or videos of all the great people and events taking place within the [Enter School Name] community!</p> <p>This school year, we will be using Vidigami's secure media management system as the place for all our school memories. Vidigami is the only private and secure system designed exclusively for schools to store and share photos and videos. Made available to users by [Enter School Name] via invitation only, Vidigami closely follows and adjusts to changes in state, federal and international data privacy laws. You can learn more about how Vidigami ensures you and your family members' privacy <a href="#">here</a>.</p> <p>[Enter media contributors - e.g. school photographers, teachers, other faculty members] will be uploading photos of major events from [Enter School Name] to Vidigami. <b>If you are eager to join in too, please create your account via the activation link below, so you can log in to <a href="http://vidigami.com">vidigami.com</a>.</b></p> <p><b>We also encourage you to download the free Vidigami app to your phone or tablet.</b> You will be able to login to the app with the same username and login you use for the desktop app.</p> <p>Thanks for being a part of the community, and helping [Enter School Name] build an incredible archive of school memories!</p> <p>Thanks, [Sender Name, Title]</p>
For returning schools	All Users	<p>I invite you to activate your Vidigami account for the [Enter school year. E.g. 2018/2019] current school year at [Enter School Name]. To get started, please click on the link below.</p>



		<p>Take part in our media-sharing program and start uploading your school photos and videos, which will be shared with other registered Vidigami members at <a href="#">[Enter School Name]</a>.</p> <p>Be sure to also download the free Vidigami mobile app so you can access all your school memories on-the-go! Remember to tag photos as much as you can and help <a href="#">[Enter School Name]</a> build a rich archive of memories year after year for every student, family, and staff member.</p> <p>If you have used Vidigami before, you may want to merge your old account with this one. To do so, select the <b><i>Email is already registered</i></b> link at the header of this message.</p> <p>Thanks, <a href="#">[Sender Name, Title]</a></p>
End of Year launch	All Users	<p>Welcome to <a href="#">[Enter School Name]</a>'s very own, private media portal. We are excited to roll out a new secure place where you can view, upload, like and search for photos or videos of all the great people and events taking place within the <a href="#">[Enter School Name]</a> community!</p> <p>This school year, we have uploaded school photos and videos to a private and secure space for you and other registered <a href="#">[Enter School Name]</a> members to access. To protect school media and user information, access to Vidigami is by invite only! Please click on the activation button below to get started.</p> <p>Be sure to also download the free Vidigami mobile app so you can access all your school memories on-the-go! Remember to tag photos as much as you can and help <a href="#">[Enter School Name]</a> build a rich archive of memories year after year for every student, family, and staff member.</p> <p>If you have any questions, please contact <a href="#">[Enter key contact name, title, department]</a> at <a href="#">[Enter email or phone number]</a></p> <p>Thanks, <a href="#">[Sender Name, Title]</a></p>